

CCC Transfer Credit Evaluation Request – Emergency Management AAS program (BEM)

Clackamas Community College accepts credit in transfer from institutions that are regionally accredited and recognized as such by the American Association of Collegiate Registrars and Admissions Officers. The evaluation of transfer credit and course equivalencies is a function performed by the CCC Registrar's Office. Students requesting an evaluation of transfer credit are to do the following:

1. Request official "sealed" transcript from previously attended post secondary institutions be sent to:
Richard Ashbaugh, Dept. Chair, Criminal Justice/Emergency Management Dept. Clairmont Building
19600 S. Molalla Avenue, Oregon City, OR 97045.
2. If you are new to CCC, complete an Application for Admission and submit to the Registrar's Office.
3. Complete this form and submit it to the Registrar's Office.
4. Attach course descriptions to this request if available.

Please provide the following:

Name: _____ SS# or CCC I.D. # _____

Mailing Address: _____ Email _____

Phone: _____

Please indicate all institutions from which you would like transcripts evaluated:

Name of School	Dates Attended	On File with CCC
		Yes No
_____	_____	_____
_____	_____	_____
_____	_____	_____

Student/Advisor Comments:

Upon receiving official copies of other accredited post secondary school transcripts, CCC will note an acceptance of transfer credits on your CCC transcript. The results of your Transfer Credit and Course Equivalency requests will be sent to you within 2-4 weeks. All transfer courses accepted as equivalent to CCC course work will be kept in your student file and used in conjunction with educational planning or the Degree Audit function.

*Once you have identified an anticipated completion date, you will need to submit a **Petition for Graduation** with the Registrar's Office. At that time you will receive an official degree audit.*